



Mississippi Department of Mental Health
Provider Bulletin
Number IO0099

Subject: Clarification of data submission to DMH.	Issue Date: December 2, 2020 Effective Date: December 2, 2020
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Scope

All DMH Certified Providers

Purpose

Clarify the Operational Standards requirements for all DMH Certified Providers.

Background

The *2020 Operational Standards for Mental Health, Intellectual and Developmental Disabilities and Substance Use Community Service Providers* addresses the requirements for providers to submit client level data to DMH.

Subject

Rule 2.5 D. Agency providers must maintain current and accurate data for submission of all reports and data utilizing the Web Infrastructure for Treatment Services (WITS). The data must be submitted within established time frames, as required by the DMH Provider Contract and Billing Manual and the Data Warehouse Submission Guidelines located on the DMH.MS.GOV website.

Client Data Submission to DMH On July 1, 2020, the WITS Data Warehouse became the system of record for submitting client level data to DMH.

On August 1, 2020, DMH began processing provider’s client level data in the WITS Data Warehouse. The DMH certified providers are required to enter clients into WITS if they are not submitting data to the WITS Data Warehouse. If client data is entered into WITS, the following two (2) items do not pertain to you. Client data is copied nightly from WITS to the data warehouse.

Client level data submission to the WITS data warehouse is due the 15th of each calendar month for the previous month.

For certified providers receiving DMH grant funds, the 837P billing file submission is due on the 20th of each calendar month for the previous month.

Provider Impact

Failure to comply with the data submission requirements will be considered non-compliant and subject the provider to administrative action. DMH is available to provide Technical Assistance to certified providers to assist with meeting this expectation.

For additional questions, please contact Denise Jones, Chief Information Officer at denise.jones@dmh.ms.gov.

End of Provider Bulletin